1. Please, read the brochure carefully before filling the online application form.

2. Keep the following handy before starting registration and online application:
   i. Class X marks sheet/report card/certificate
   ii. Digital copy of passport size photograph in .jpeg or .Jpg format (size limit: 80 kb)
   iii. Scanned image of your signature in .jpeg or .jpg format (size limit: 80 kb)

**Step1: Registration:** Once you click ‘Online Application’ tab on [http://www.nestexam.in/](http://www.nestexam.in/), you will see this form in a new tab.

- **Your name as it appears in class X marks sheet/certificate**
- **Date of birth - click on the calendar icon and choose the year, month and date of birth**
- **Roll no./register no./seat no. from your class X report card/marks sheet/certificate. Enter only numbers and letters (if any).**
- **Provide a mobile no. that is working and you will have access to**
- **Login link and login credentials to the application portal will be sent to this email id.**

Enter captcha code as it appears here in the box below

Click on ‘Register’, once you ensure all the details entered by you are correct

Once you click ‘Register’

You will receive a SMS on the mobile no. given with user ID and password.

An e-mail to the e-mail address provided will be sent with link for login page and login credentials. Check your e-mail!
Step 2: login credentials: user name and password, are sent to the e-mail that you provided during registration (in step 1). Click on the link provided in e-mail.

Helpline no.: 022-61306277, if you have any difficulty with login

Login page: after first login, it is advisable to change the password. Logout and click ‘Change Password?’ to change password

Step 3: Once logged in, information is collected about your personal details and educational qualifications:

In the personal information tab:
Your name, date of birth, Roll no./Registration no, mobile number and e-mail are pre-filled from registration information. You cannot edit those. (if you find any of this information is wrongly entered by you, and would like to change it, write to nest2020helpdesk@gmail.com or call 022-61306277 with your user ID, name, e-mail address used for registration, and the details to be modified). Note: help desk will send e-mails to only the e-mail address provided at the time of registration.

All form fields with * marks are compulsory. You cannot submit your form with any of these fields left unfilled.

Exam city preference:
select city/town from the dropdown list for each preference field (preference1 to 5).

Our efforts will be to allot you a NEST 2020 test center with in your first three preferred cities/towns.

However, the address of the test center printed in the hall ticket has to be treated as the final test center allotted. 
Press **SAVE AND NEXT** to save the data and move to the ‘Education Qualification Details’ tab.
If you are appearing for Class XII/ 10+2 level exam in **2020**, select year of passing as **2020**. If, ‘Year of Passing’ is **2020**, the ‘Percentage of Marks’ field does not have to be filled.

**Application Fee Payment details:**
Fee details:
- General and OBC male: 1200 INR
- Female applicants, SC/ST and Divyangjan category applicants: 600 INR

Application fee payment is collected through online payment gateway. You can pay using debit cards/credit cards issued by all major banks or through net banking facility.

On successful transaction, the payment gateway page will revert to NEST **2020** application site. **DO NOT** press refresh or back buttons on the payment page. Depending on your network speed, it may take a few minutes for the payment gateway page to show success message and reverting back to your NEST **2020** application page. It is advisable to keep the transaction id of the payment written down for easy reference.

In case you do not see a transactions success page on payment gateway page, **DO NOT** attempt multiple payments. Please check the card holder/account holder’s account summary page from your bank site to verify if money is debited or not. Please refer to the transaction ID and date and time of payment details to helpdesk to resolve issues with payment.

**Declaration:**
Read the declaration and click in the white box next to ‘I agree’, and then ‘submit’

**Summary page:** A summary page will be generated with all the details entered. This completes your application submission.